

The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened in executive session on April 29, 2014, in the Grandview School Conference room, Hamilton Drive East, North Caldwell, NJ, at 7:30 p.m.

Mr. Michael Halik, Business Administrator, indicated that in compliance with the Open Public Meetings Act, notice of this meeting had been properly advertised and the agenda had been posted at the appropriate locations.

Roll call by the Business Administrator:

Present: Mr. Robert Projansky, Vice President
Mrs. Valerie Buccino
Mrs. Jann Skelton
Mrs. Marianne Bohrer

Absent: Mr. Robert Kessler, President

Also Present: Dr. Linda Freda, Superintendent
Mr. Michael Halik, Business Administrator / Board Secretary

Mr. Halik presented the 2014-2015 Budget to the Board and all attendees.

VICE PRESIDENT'S REPORT

Mr. Projansky reminded everyone of the upcoming retreat, Friday, May 2, 2014, at 6:30 in the Grandview conference room.

He then thanked Mr. Halik for his work on the budget.

SUPERINTENDENT'S REPORT

Dr. Freda reported the ASK testing will take place in May.

She thanked the NCPE for renovating all three (3) Teachers' Lounges over Spring break and thanked Mr. Halik for the budget presentation.

PUBLIC RECOGNITION

Mrs. Currie, 2nd Grade Teacher, Interim President of NCEA - inquired as to whether or not Spanish instruction was budgeted for next year. Mr. Projansky responded it could not be included in the budget at this time due to decreased revenue.

COMMITTEE REPORTS

None

ORGANIZATIONAL RESOLUTIONS

- O1. RESOLVED** that the Board of Education adopt the educational programs currently in place in the district and each of the schools, subject to curriculum revision for the forthcoming school year as required by N.J.A.C. 6:8-4.5(a).

Moved: Mrs. Skelton Seconded: Mrs. Bohrer

Yes: 4 No: 0

- O2. RESOLVED** that the Board of Education approve the adoption of the following textbooks for the 2014-2015 school year:

<u>Subject</u>	<u>Vendor</u>	<u>Publication</u>
LA/Reading	Silver Burdett & Ginn (3-6)	1996
	Great Books (K-6)	2006
	Houghton Mifflin (2-6)	2008
	Handwriting Without Tears (K-2)	2008
	Mathematics	Mc Graw Hill (Everyday Math K-6)
Science	Pearson (Connected Math 6)	2006
	Silver-Burdett & Ginn (3-6)	1996
Music	HBJ/Scholastic/Silver-Burdett & Ginn Resource Materials (1-2)	1996
	Pearson Scott Foresman (K-3)	2004
	Pearson Education	2012
	Silver-Burdett & Ginn (K-2)	1995
	Silver Burdett/Scott Foresman (3)	2002
	Scott Foresman	2000
	Scott Foresman	2002
Social Studies	Nystrom, Jr. Geographer Atlas	2005
	Prentice Hall	2014
	Nystrom Atlas	2005
	Perfection Learning	2014
	Houghton Mifflin Harcourt	2012
	NJ State Bar Foundation	2006

Moved: Mrs. Skelton Seconded: Mrs. Bohrer

Yes: 3 No: 0
Abstain: Mr. Projansky

- O3. **RESOLVED** that the Board of Education approve Athina Cornell, Esquire, of the firm of **Lindabury, McCormick & Estabrook, Esquires of Westfield, New Jersey**, as its legal advisor for special education matters for the 2014-2015 school year at a fee of \$160.00 per hour.

Moved: Mrs. Skelton Seconded: Mrs. Bohrer

Yes: 4 No: 0

- O4. **RESOLVED** that the Board of Education approve Athina Cornell, Esquire, of the firm of **Lindabury, McCormick & Estabrook, Esquires of Westfield, New Jersey**, as its legal advisor for general counsel matters for the 2014-2015 school year, at a fee of \$160.00 per hour, at the will of the Board.

Moved: Mrs. Skelton Seconded: Mrs. Bohrer

Yes: 4 No: 0

- O5. **RESOLVED** that the Board of Education approve Andrea Kahn, Esquire, of the firm of **McManimon & Scotland, Esquires of Newark, New Jersey**, as its legal advisor for bond counsel matters, for the 2014-2015 school year.

Moved: Mrs. Skelton Seconded: Mrs. Bohrer

Yes: 4 No: 0

- O6. **RESOLVED** that the Board of Education appoint **Lerch, Vinci & Higgins, Certified Public Accountants of Fair Lawn, New Jersey**, as auditors, to perform the examination of the financial statements of the various funds of the North Caldwell Board of Education for the fiscal year ending June 30, 2014, at an audit fee in conjunction with their letter agreement dated March 20, 2014.

Moved: Mrs. Skelton Seconded: Mrs. Bohrer

Yes: 4 No: 0

O7. RESOLVED that the Board of Education approve the appointment of **Chris Checchetto** as The Homeless Liaison for the North Caldwell School District for the 2014-2015 school year.

Moved: Mrs. Skelton Seconded: Mrs. Bohrer

Yes: 4 No: 0

O8. RESOLVED that the Board of Education the appointment of **Michael Stefanelli** as the District’s Affirmative Action Officer, for the period July 1, 2014, to June 30, 2015.

Moved: Mrs. Skelton Seconded: Mrs. Bohrer

Yes: 4 No: 0

O9. RESOLVED that the following is hereby designated as depository of the Board of Education:

Valley National Bank

BE IT FURTHER RESOLVED that until further notice from the Board of Education, any funds of the Board deposited in said depository may be subject to withdrawal at any time, or from time to time, upon checks, wire transfers, or instruments or orders for payment of moneys when signed on behalf of the Board of Education by the following: President or Vice President, Board Secretary, and/or Treasurer.

Moved: Mrs. Skelton Seconded: Mrs. Bohrer

Yes: 4 No: 0

O10. RESOLVED that the Board of Education approve the following petty cash accounts; the amounts as established through policy:

	<u>Amount</u>	<u>Maximum Expenditure</u>
Superintendent of Schools	\$100.00	\$50.00
Business Administrator	\$150.00	\$50.00
Grandview School Principal	50.00	\$25.00
Gould School Principal	50.00	\$25.00
Supervisor of Special Services	<u>50.00</u>	<u>\$25.00</u>

	Total	\$400.00	\$175.00
Moved:	Mrs. Skelton	Seconded:	Mrs. Bohrer
Yes:	4	No:	0

O11. RESOLVED that the Board of Education appoint **Mr. Thomas Falco** as the **AHERA Program Manager/Designated Person** for the 2014-2015 school year.

Moved:	Mrs. Skelton	Seconded:	Mrs. Bohrer
Yes:	4	No:	0

O12. RESOLVED that the Board of Education appoint **Mr. Thomas Falco** as the **Integrated Pest Management Coordinator** for the 2014-2015 school year.

Moved:	Mrs. Skelton	Seconded:	Mrs. Bohrer
Yes:	4	No:	0

O13. RESOLVED that the official newspapers for the North Caldwell Board of Education be **The Progress** and **The Star Ledger**, and

BE IT FURTHER RESOLVED that the Board Secretary be permitted to use his discretion with regard to any and all publications required by law.

Moved:	Mrs. Skelton	Seconded:	Mrs. Bohrer
Yes:	4	No:	0

O14. RESOLVED that the Board of Education approve the attached Requisition of District Taxes for the 2014-2015 school year.

Moved:	Mrs. Skelton	Seconded:	Mrs. Bohrer
Yes:	4	No:	0

O15. RESOLVED that the Board of Education approve the Business Administrator/Board Secretary as its purchasing agent, in accordance with New Jersey Administrative Code 18A, authorizing him to award contracts on behalf of the Board of Education that are

in aggregate less than 15% of the applicable bid threshold without soliciting competitive quotations.

Moved: Mrs. Skelton Seconded: Mrs. Bohrer

Yes: 4 No: 0

O16. RESOLVED that the Board of Education hereby appoint **William Stepka** as **Treasurer of School Funds** at a salary of \$3,100.00 for the term of office beginning July 1, 2014, through June 30, 2015, and

BE IT FURTHER RESOLVED that **William Stepka** be covered by the Public Official Bond in the amount of \$200,000.00.

Moved: Mrs. Skelton Seconded: Mrs. Bohrer

Yes: 4 No: 0

O17. RESOLVED that the Board of Education approve **DiCara Rubino Architects** as the district’s architectural firm located at **30 Galesi Drive, West Wing, Wayne, NJ 07470** for the 2014-2015 school year and any special projects as proposed, at the following rates:

Principal	\$175/hr.
Senior Associate Architect	\$165/hr.
Project Manager	\$150/hr.
Project Architect/Engineer	\$140/hr.
Job Captain/ Assistant Engr.	\$135/hr.
Project Designer	\$125/hr.
Specifications Writer	\$125/hr.
Senior Production	\$120/hr.
Intermediate Production	\$100/hr.
Interior Designer	\$135/hr.
Construction Administrator	\$140/hr.
Marketing/Public Relations	\$125/hr.
Accounting	\$ 55/hr.
Administrative Assistant	\$ 45/hr.
Clerical	\$ 45/hr.

Moved: Mrs. Skelton Seconded: Mrs. Bohrer

Yes: 4 No: 0

O18. **RESOLVED** that the Board of Education appoint **Brown & Brown Benefit Advisors, Livingston, NJ**, as Health, Dental and Prescription Benefits Broker for the 2014-2015 school year.

Moved: Mrs. Skelton Seconded: Mrs. Bohrer
 Yes: 4 No: 0

O19. **RESOLVED** that the Board of Education approve the total travel expenditures for the District at a maximum of \$20,000.00 for the 2014-2015 school year; and

BE IT FURTHER RESOLVED, that the Business Administrator keep an accounting of all expenditures to ensure compliance with the approved amount.

Moved: Mrs. Skelton Seconded: Mrs. Bohrer
 Yes: 4 No: 0

O20. **RESOLVED** that the Board of Education approve the following local travel expense accounts for professional development seminars, conferences and meetings for the 2014-2015 school year for the listed staff positions.

Account	Description	Amount
11-000-213-580-01-00	Nurse: Gould	\$50
11-000-213-580-02-00	Nurse: Grandview	\$50
11-000-219-580-03-00	Special Education	\$750
11-000-223-580-03-00	Teachers	\$1,750
11-000-230-580-00-00	Superintendent	\$1,000
11-000-230-585-00-00	Board of Education	\$2,000
11-000-240-580-01-00	Principal Gould	\$1,000
11-000-240-580-02-00	Principal Grandview	\$1,000
11-000-251-580-00-00	Business Office	\$2,750
	Sub-Total	\$10,350

Moved: Mrs. Skelton Seconded: Mrs. Bohrer
 Yes: 4 No: 0

O21. **RESOLVED** that the Board of Education approve the Business Administrator/Board Secretary, as the **Open Public Records Act**

(OPRA) Officer of the North Caldwell Public Schools for the period July 1, 2014, to June 30, 2015.

Moved: Mrs. Skelton Seconded: Mrs. Bohrer

Yes: 4 No: 0

O22. RESOLVED that the Board of Education authorize the Superintendent to approve individual line-item transfers between Board meetings, with formal approval at the next regularly scheduled Board meeting, during the 2014-2015 school year.

Moved: Mrs. Skelton Seconded: Mrs. Bohrer

Yes: 4 No: 0

O23. WEHREAS, New Jersey Statutes provide that no public work contracts can be awarded nor any moneys paid until the prospective contractor has agreed to contract performance which complies with an approved affirmative action program; and

WHEREAS, this law applies to each political subdivision and agency of the State and includes service and procurement contracts and construction contracts (NJAC 17:27-1.1); and,

WHEREAS, each public agency shall annually designate an officer or employee to serve as its **Public Agency Compliance Officer** (P.A.C.O.) (NJAC 17:27-3.5), and notice of designation shall be given to the Department of the Treasury, State Affirmative Action Office by January 10th of each year; and

WHEREAS, the P.A.C.O. officer shall perform the duties prescribed in the Administrative Code, be responsible for ensuring the agencies' compliance with the rules and may perform any other liaison and assistance functions as may be requested by the Affirmative Action Office;

NOW, THEREFORE, BE IT RESOLVED by the North Caldwell Board of Education that the School Business Administrator, is hereby designated as the North Caldwell Board of Education **Public Agency Compliance Officer** for the 2014-2015 school year.

Moved: Mrs. Skelton Seconded: Mrs. Bohrer

Yes: 4 No: 0

O24. RESOLVED that the Board of Education authorizes the Business Administrator/Board Secretary, pursuant to 18A:18A-10(a), to make purchases, as needed and appropriate, by use of the contracts awarded by the Purchase Bureau of the Division of Property, Department of Treasury, State of New Jersey and in accordance with the Public Procurement Laws for the 2014-2015 school year.

Moved: Mrs. Skelton Seconded: Mrs. Bohrer

Yes: 4 No: 0

O25. RESOLVED that the Board of Education approve **Tom Falco** as the **Safety & Health Designee** and re-adopt the **Emergency Management/Safety and Security Plan**, as revised, September 2009.

Moved: Mrs. Skelton Seconded: Mrs. Bohrer

Yes: 4 No: 0

O26. RESOLVED that the Board of Education approve the below listed Tax Shelter Annuity Companies:

AXA Equitable
Lincoln Life
Fidelity Investment
Valic Financial

Moved: Mrs. Skelton Seconded: Mrs. Bohrer

Yes: 3 No: 0
Abstain: Mr. Projansky

O27. RESOLVED that the Board of Education appoint **Michael Stefanelli** as the **504 Committee Coordinator** at the Grandview School.

Moved: Mrs. Skelton Seconded: Mrs. Bohrer

Yes: 4 No: 0

O28. RESOLVED that the Board of Education appoint **Chris Checchetto** as the **504 Committee Coordinator** at the Gould/Mountain School.

Moved: Mrs. Skelton Seconded: Mrs. Bohrer
Yes: 4 No: 0

GENERAL RESOLUTIONS

- G1. RESOLVED** that the Board of Education approve the facilities use form submitted on behalf of **North Caldwell Recreation** for Quickstart Indoor Tennis/Spring 2014.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino
Yes: 4 No: 0

- G2. RESOLVED** that the Board of Education approve **Bylaws #0153, Annual Appointments**, at second reading.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino
Yes: 4 No: 0

- G3. RESOLVED** that the Board of Education approve **Policy #1240, Evaluation of Superintendent**, at second reading.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino
Yes: 4 No: 0

- G4. RESOLVED** that the Board of Education approve **Policy #3142, Nonrenewal of Nontenured Teaching Staff Member**, at second reading.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino
Yes: 4 No: 0

- G5. RESOLVED** that the Board of Education approve **Policy #3144, Certification of Tenure Charges**, at second reading.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino
Yes: 4 No: 0

- G6. RESOLVED** that the Board of Education approve **Policy #3221, Evaluation of Teachers**, at second reading.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

- G7. RESOLVED** that the Board of Education approve **Policy #3222, Evaluation of Teaching Staff Members Excluding Teachers and Administrators**, at second reading.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

- G8. RESOLVED** that the Board of Education approve **Policy #3223, Evaluation of Administrators Excluding Principals, Vice Principals and Assistant Principals**, at second reading.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

- G9. RESOLVED** that the Board of Education approve **Policy #3224, Evaluation of Principals, Vice Principals and Assistant Principals**, at second reading.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

- G10. RESOLVED** that the Board of Education approve **Policy #4146, Nonrenewal of Nontenured Support Staff Member**, at second reading.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

- G11. RESOLVED** that the Board of Education approve **Regulation #3144, Certification of Tenure Charges**, at second reading.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

G12. RESOLVED that the Board of Education approve **Regulation #4146, Nonrenewal of Nontenured Support Staff Member**, at second reading.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

G13. RESOLVED that the Board of Education approve **Regulation #1240, Evaluation of Superintendent**, at second reading.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

G14. RESOLVED that the Board of Education approve **Regulation #3142, Nonrenewal of Nontenured Teaching Staff Member**, at second reading.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

G15. RESOLVED that the Board of Education approve **Regulation #3221, Evaluation of Teachers**, at second reading.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

G16. RESOLVED that the Board of Education approve **Regulation #3222, Evaluation of Teaching Staff Members, Excluding Teachers and Administrators**, at second reading.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

G17. RESOLVED that the Board of Education approve **Regulation #3223, Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals**, at second reading.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

G18. RESOLVED that the Board of Education approve **Regulation #3224, Evaluation of Principals, Vice Principals and Assistant Principals**, at second reading.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

G19. RESOLVED that the Board of Education approve the Letter of Memorandum of Agreement with **The Substitute Service, LLC, Florham Park, NJ**, in the amount of \$3,634.53 for the 2014-2015 school year.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

G20. RESOLVED that the Board of Education approve the Joint Resolution for Participation of Transportation Services for the 2014-2015 school year with **Sussex County Regional Cooperative**.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

G21. RESOLVED that the Board of Education approve the firm **Rullo & Juillet Associates, Inc.** as Right-to-Know, PEOSH Hazard Communication Standard and AHERA consultants for the 2014-2015 school year at the following fees:

- Right-to-Know/PEOSH Compliance \$ 2,199
- CD's Administrative Master \$ 300
- Two (2) Periodic Surveillances \$ 410
- Total \$ 2,909

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

G22. RESOLVED that the Board of Education approve the Contract Terms for Policy Alert Support Service for the 2014-2015 school year with **Strauss Esmay Associates, LLP** at an annual subscription fee of \$2,445.00.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

G23. RESOLVED that the Board of Education, having utilized the Asbury Park Information Technology Payroll and Budgetary Services successfully for many years and wishes to continue those services for the 2014-2015 school year, the Board of Education approves the participation agreement with **Asbury Park** for the 2014-2015 school year as follows:

Budgetary Accounting System	\$ 5,425.00
Payroll/Personnel System	<u>\$ 7,450.00</u>
Total Fees	\$12,875.00

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

G24. RESOLVED that the Board of Education approve **Bollinger Insurance** to provide the availability of voluntary Student Accident Insurance for the 2014-2015 school year, as follows:

Schoolltime	\$52.00
24-Hour	\$112.00

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

G25. RESOLVED that the Board of Education approve payment to **Dr. Morse** in the amount of \$550.00 for a neurological assessment for **student #8004324**.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

G26. RESOLVED that the Board of education approve payment to **St. Barnabas Speech & Hearing Associates** in the amount of \$700.00 for a hearing/central auditory processing assessment for **student #8003883**.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

G27. RESOLVED that the Board of Education approve payment to **Dr. Sy** for a developmental pediatric assessment in the amount of \$675.00 for **student #8004448**.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

G28. RESOLVED that the Board of Education approve payment to **Dr. Sy** in the amount of \$675.00 for a neurological assessment for **student #8004018**.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

G29. RESOLVED that the Board of Education approve the School Messenger Notifications Complete Order Authorization quote for the 2014-2015 school year with **Reliance Communications** at an annual fee of \$1,781.00.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

G30. RESOLVED that the Board of Education approve the Gould Enrichment trip to The Farm at Natirar.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

G31. WHEREAS, the North Caldwell Board of Education (hereinafter referred to as the "Board") in the County of Essex, State of New Jersey, has undertaken a School Facilities Project entitled "Exterior Masonry Repair/Restoration" at Gould/Mountain Elementary School, DOE Project No. **3630-050-14-1001**, SDA Project No. **3630-050-14-G10D**, and Grant No. **G5-5113** (hereinafter referred to as the "Grant Project"); and

WHEREAS, the Board sought to obtain funding for the Grant Project pursuant to Section 15 of the Educational Facilities Construction and Financing Act through the New Jersey Schools Development Authority (hereinafter referred to as "the SDA"); and

WHEREAS, the Board received a proposed Educational Facilities Construction and Financing Act Section 15 Grant Agreement (hereinafter referred to as the "Grant Agreement") from the SDA; and

WHEREAS, pursuant to the terms of the Grant Agreement, as well as the governing regulations, N.J.A.C. 19:32-1, et seq., the Board is required to fulfill certain obligations as a condition to receiving the grant funds; and

WHEREAS, the Board has determined that it is in the best interests of the School District to enter into the Grant Agreement in accordance with the terms set forth therein.

NOW THEREFORE, BE IT RESOLVED that the Board hereby is authorizing execution and delivery of the Grant Agreement to the Board President and School Business Administrator.

BE IT FURTHER RESOLVED that the Board hereby is authorizing Delegation of Authority to the School Business Administrator for supervision of the School Facilities Project.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

G32. WHEREAS, the North Caldwell Board of Education (hereinafter referred to as the "Board") in the County of Essex, State of New Jersey, has undertaken a School Facilities Project entitled "Exterior Masonry Repair/Restoration" at Gould/Mountain Elementary School, DOE Project No. **3630-050-14-1001**, SDA Project No. **3630-050-14-G10D**, and Grant No. **G5-5113**; and

WHEREAS, the Board received a proposed Educational Facilities Construction and Financing Act Section 15 Grant Agreement from the SDA; and

WHEREAS, the Board wishes to fund the local share of the project in the amount of \$65,194.00 from their Capital Reserve Account;

NOW, THEREFORE BE IT RESOLVED, by the North Caldwell Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer to the Capital Projects fund consistent with all applicable laws and regulations.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

G33. WHEREAS, the North Caldwell Board of Education (hereinafter referred to as the "Board") in the County of Essex, State of New Jersey, has undertaken a School Facilities Project entitled "Partial Roof Replacement" at Gould/Mountain Elementary School, DOE Project No. **3630-050-14-1002**, SDA Project No. **3630-050-14-G1OE**, and Grant No. **G5-114** (hereinafter referred to as the "Grant Project"); and

WHEREAS, the Board sought to obtain funding for the Grant Project pursuant to Section 15 of the Educational Facilities Construction and Financing Act through the New Jersey Schools Development Authority (hereinafter referred to as "the SDA"); and

WHEREAS, the Board received a proposed Educational Facilities Construction and Financing Act Section 15 Grant Agreement (hereinafter referred to as the "Grant Agreement") from the SDA; and

WHEREAS, pursuant to the terms of the Grant Agreement, as well as the governing regulations, N.J.A.C. 19:32-1, et seq., the Board is required to fulfill certain obligations as a condition to receiving the grant funds; and

WHEREAS, the Board has determined that it is in the best interests of the School District to enter into the Grant Agreement in accordance with the terms set forth therein.

NOW THEREFORE, BE IT RESOLVED that the Board hereby is authorizing execution and delivery of the Grant Agreement to the Board President and School Business Administrator.

BE IT FURTHER RESOLVED that the Board hereby is authorizing Delegation of Authority to the School Business Administrator for supervision of the School Facilities Project.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

G34. WHEREAS, the North Caldwell Board of Education (hereinafter referred to as the "Board") in the County of Essex, State of New Jersey, has undertaken a School Facilities Project entitled "Partial Roof Replacement" at Gould/Mountain Elementary School, DOE Project No. **3630-050-14-1002**, SDA Project No. **3630-050-14-G1OE**, and Grant No. **G5-5114**; and

WHEREAS, the Board received a proposed Educational Facilities Construction and Financing Act Section 15 Grant Agreement from the SDA; and

WHEREAS, the Board wishes to fund the local share of the project in the amount of \$78,411.00 from their Capital Reserve Account;

NOW, THEREFORE BE IT RESOLVED, by the North Caldwell Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer to the Capital Projects fund consistent with all applicable laws and regulations.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

G35. WHEREAS, the North Caldwell Board of Education (hereinafter referred to as the "Board") in the County of Essex, State of New Jersey, has undertaken a School Facilities Project entitled "Security Upgrades - installation of cameras around perimeter and electronic security hardware at exterior doors" at Gould/Mountain Elementary School, DOE Project No. **3630-050-14-1003**, SDA Project No. **3630-050-14-G10F**, and Grant No. **G5-5115** (hereinafter referred to as the "Grant Project"); and

WHEREAS, the Board sought to obtain funding for the Grant Project pursuant to Section 15 of the Educational Facilities Construction and Financing Act through the New Jersey Schools Development Authority (hereinafter referred to as "the SDA"); and

WHEREAS, the Board received a proposed Educational Facilities Construction and Financing Act Section 15 Grant Agreement (hereinafter referred to as the "Grant Agreement") from the SDA; and

WHEREAS, pursuant to the terms of the Grant Agreement, as well as the governing regulations, N.J.A.C. 19:32-1, et seq., the Board is required to fulfill certain obligations as a condition to receiving the grant funds; and

WHEREAS, the Board has determined that it is in the best interests of the School District to enter into the Grant Agreement in accordance with the terms set forth therein.

NOW THEREFORE, BE IT RESOLVED that the Board hereby is authorizing execution and delivery of the Grant Agreement to the Board President and School Business Administrator.

BE IT FURTHER RESOLVED that the Board hereby is authorizing Delegation of Authority to the School Business Administrator for supervision of the School Facilities Project.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

G36. WHEREAS, the North Caldwell Board of Education (hereinafter referred to as the "Board") in the County of Essex, State of New Jersey, has undertaken a School Facilities Project entitled "Security Upgrades - installation of cameras around perimeter and electronic security hardware at exterior doors" at Gould/Mountain Elementary School, DOE Project No. **3630-050-14-1003**, SDA Project No. **3630-050-14-G10F**, and Grant No. **G5-5115**; and

WHEREAS, the Board received a proposed Educational Facilities Construction and Financing Act Section 15 Grant Agreement from the SDA; and

WHEREAS, the Board wishes to fund the local share of the project in the amount of \$113,700.00 from their Capital Reserve Account;

NOW, THEREFORE BE IT RESOLVED, by the North Caldwell Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer to the Capital Projects fund consistent with all applicable laws and regulations.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

G37. WHEREAS, the North Caldwell Board of Education (hereinafter referred to as the "Board") in the County of Essex, State of New Jersey, has undertaken a School Facilities Project entitled "Security Upgrades - installation of cameras around perimeter and electronic security hardware at exterior doors" at Grandview Elementary School, DOE Project No. **3630-060-14-1004**, SDA Project No. **3630-060-14-G10G**, and Grant No. **G5-5116** (hereinafter referred to as the "Grant Project"); and

WHEREAS, the Board sought to obtain funding for the Grant Project pursuant to Section 15 of the Educational Facilities Construction and Financing Act through the New Jersey Schools Development Authority (hereinafter referred to as "the SDA"); and

WHEREAS, the Board received a proposed Educational Facilities Construction and Financing Act Section 15 Grant Agreement (hereinafter referred to as the "Grant Agreement") from the SDA; and

WHEREAS, pursuant to the terms of the Grant Agreement, as well as the governing regulations, N.J.A.C. 19:32-1, et seq., the Board is required to fulfill certain obligations as a condition to receiving the grant funds; and

WHEREAS, the Board has determined that it is in the best interests of the School District to enter into the Grant Agreement in accordance with the terms set forth therein.

NOW THEREFORE, BE IT RESOLVED that the Board hereby is authorizing execution and delivery of the Grant Agreement to the Board President and School Business Administrator.

BE IT FURTHER RESOLVED that the Board hereby is authorizing Delegation of Authority to the School Business Administrator for supervision of the School Facilities Project.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

G38. WHEREAS, the North Caldwell Board of Education (hereinafter referred to as the "Board") in the County of Essex, State of New Jersey, has undertaken a School Facilities Project entitled "Security Upgrades - installation of cameras around perimeter and electronic security hardware at exterior doors" at Grandview Elementary School, DOE Project No. **3630-060-14-1004**, SDA Project No. **3630-060-14-G1OG**, and Grant No. **G5-5116**; and

WHEREAS, the Board received a proposed Educational Facilities Construction and Financing Act Section 15 Grant Agreement from the SDA; and

WHEREAS, the Board wishes to fund the local share of the project in the amount of \$150,600.00 from their Capital Reserve Account;

NOW, THEREFORE BE IT RESOLVED, by the North Caldwell Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer to the Capital Projects fund consistent with all applicable laws and regulations.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino
Yes: 4 No: 0

G39. RESOLVED that the Board of Education approve the submission of grant application for the 2013 Safety Grant Program through the New Jersey Schools Insurance Group's/NJEIF Subfund for the purposes described in the application, in the amount of \$1,447.91 for the period of July 1, 2014 through June 30, 2015.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino
Yes: 4 No: 0

G40. WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Middlesex Regional Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, the governing body of the North Caldwell Board of Education County of Essex, State of New Jersey, duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED that the Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino
Yes: 4 No: 0

G41. WHEREAS, Educational Data Services, Inc. has conducted bids in accordance with the provisions of Public Contracts Law, N.J.S.A. 18A:18A-21;

THEREFORE, BE IT RESOLVED that the Board approves Educational Data Services, Inc. for the procurement of supplies and materials.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

G42. WHEREAS, the New Jersey Educational Computing cooperative (NJECC) has entered into a Group Buy with Journey Education/CCV Software, whereby extending volume license discounts to participating NJECC to participate in the Group Buy for volume license discounts;

WHEREAS, the North Caldwell Board of Education in an effort to save taxpayers money through efficient and cost effective purchasing has entered into an agreement with the NJECC to participate in the Group Buy for volume license discounts;

THEREFORE, BE IT RESOLVED that the Board approves the purchases with Journey Education/CCV Software.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

G43. RESOLVED that the Board of Education approve the following state contract vendors:

Supplier/Vendor/Contractor	Product or Service	State Contract No.
Apple Computer	Computers	A81253
Dyntek	Network Consulting	A81223
Grainger Industrial products	Bldg. Materials & Supplies	A72605
Hewlett Packard Company	Computer/Printer Purchasing	A81249
Keyboard Consultants	Computer Equipment	A81193
Promedia	Technology Services	A80560
Premier Digital Imaging LLC/United Business Systems	Copiers	A82707
School Specialty	Office/School Supplies	T0114
Staples Advantage	Office Supplies	A77249
Tanner North Jersey Inc.	Classroom Furniture	A67834
Tanner North Jersey Inc.	Classroom Furniture	A67833
Tanner North Jersey Inc.	Classroom Furniture	A69948
Tanner North Jersey Inc.	Classroom Furniture	A67821
TEQ Inc.	Computer/Smart Board Equipment	A80992
Verizon	Mini Micro Services (Cisco Equip, Data Wiring, Nortel Equip, Prof. Serv.)	A81231
Verizon	Video	A0956
WB Mason	Office/library Supplies	A80975

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Moved: Mrs. Bohrer Seconded: Mrs. Buccino
 Yes: 4 No: 0

G44. RESOLVED that the Board of Education approve payment to **Dr. Sy** in the amount of \$675.00 for a neurological assessment for **student #8004222**.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino
 Yes: 4 No: 0

G45. RESOLVED that the Board of Education approve the facilities use form submitted on behalf of **North Caldwell Recreation** for Summer Fun Camp 2014.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino
 Yes: 4 No: 0

G46. RESOLVED that the Board of Education approve the following WSCA/NASPO Contract Vendors:

Supplier/Vendor/Contractor	Product or Service
Apple	Computer Hardware, Software, etc.
Dell	Computer Hardware, Software, etc.
Promedia	Technology services, consulting, Software, etc.
Hewlett Packard	Printers, Computers, Networks
Dyntek	Tech Services (consulting)
Howard Industries	Computer and Technology parts and supplies
Jami Furniture	Furniture for Computer Equipment
KeyBoard Consultants	SmartBoard, Projectors & Related Media
e-plus	Technology Reseller, Services, Consulting, etc.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino
 Yes: 4 No: 0

G47. RESOLVED that the Board of Education approve the facilities use form submitted on behalf of **Sticks n' Kicks**.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

BUSINESS RESOLUTIONS

B1. RESOLVED that the Board of Education approve the **Public and Confidential Minutes of March 18, 2014**.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

B2. RESOLVED that the Board of Education approve the **March 31, 2014, payroll** in the amount of \$301,387.57.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

B3. RESOLVED that the Board of Education approve the **March 26, 2014, Hand Check Register** in the amount of \$165,005.59.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

B4. RESOLVED that the Board of Education approve the **March 26, 2014, Hand Check Register** in the amount of \$25.00.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

B5. RESOLVED that the Board of Education approve the **April 29, 2014, Bills and Claims** in the amount of \$231,372.53.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

- B6. RESOLVED** that the Board of Education approve the attached Board Secretary's and Treasurer's **Monthly Financial Reports** for January 2014.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

- B7. WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c)3, the Board Secretary does certify that as of January 2014, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of January 2014, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

- B8. RESOLVED** that the Board of Education approve the **February 28, 2014, Hand Check Register (February payment)** in the amount of \$55.02.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

- B9. RESOLVED** that the Board of Education approve the attached chart of accounts for the 2014-2015 school year.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

- B10. RESOLVED** that the Board of Education approve the attached Rates of Pay for the listed positions for the 2014-2015 school year.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

B11. RESOLVED that the Board of Education approve the **April 15, 2014, payroll** in the amount of \$322,604.29.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

B12. RESOLVED that the Board of Education approve the attached Board Secretary's and Treasurer's **Monthly Financial Reports** for February 2014.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

B13. WHEREAS pursuant to N.J.A.C. 6A:23-2.11(c)3, the Board Secretary does certify that as of February 2014, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of February 2014, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

B15. RESOLVED that the Board of Education approve the advertisement of the attached Notice to Bidders for the installation of Security Cameras and Access Controls at the Grandview and Gould Elementary Schools.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

B16. RESOLVED that the Board of Education adopt the 2014-2015 School District Budget, as follows:

GENERAL FUND	\$12,086.942
SPECIAL REVENUE FUND	124,644
DEBT SERVICE FUND	<u>882,725</u>
TOTAL BUDGET	\$13,094,311

GENERAL FUND TAX LEVY	\$11,271,947
DEBT SERVICE TAX LEVY	<u>882,725</u>
TOTAL TAX LEVY	<u>\$12,154,672</u>

BE IT FURTHER RESOLVED, that the North Caldwell Board of Education authorize the Board Secretary to submit copies of said budget and budget certification to the County Superintendent of Schools.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

B17. RESOLVED that the Board of Education approve the **Public Minutes of April 23, 2014.**

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

B18. RESOLVED that the Board of Education approve the **April 29, 2014, Hand Check Register** in the amount of \$180,558.43.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

B19. RESOLVED that the Board of Education approve the **April 29, 2014, Hand Check Register** in the amount of \$1,365.11 for March Cobra benefits.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

B20. RESOLVED that the Board of Education approve the **April 29, 2014, Hand Check Register** in the amount of \$1,365.11 for April Cobra benefits.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

B21. RESOLVED that the Board of Education approve the **April 29, 2014, Hand Check Register** in the amount of \$149.34.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

B22. RESOLVED that the Board of Education approve the **April 30, 2014, Payroll** in the amount of \$292,877.53.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

PERSONNEL RESOLUTIONS

P1. RESOLVED that the Board of Education approve the Professional Development Workshops/Conferences costs for the following teachers/administrators:

Name	Date	Workshop	Cost	Travel
Gray, C.	3/31/14	Conquer Math	\$125.00	
Kornreich, M.	5/2/14	Child Interviews	\$129.00	
Silva, T.	5/2/14	Child Interviews	\$129.00	
Adlon, I.	4/11/14	Chromebooks		

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

P2. RESOLVED that the Board approve the appointment of **Linda Freda, Ed.D.**, as Superintendent of Schools, for the 2014-2015 school year.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

- P3. RESOLVED** that the Board of Education accept with regret the resignation of **Inez Schreiner** for the purpose of retirement effective May 1, 2014.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

- P4. RESOLVED** that the Board of Education accept with regret the resignation of **Carol Mc Kenna** for the purpose of retirement effective June 30, 2014.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

- P5. RESOLVED** that the Board approve the appointment of **Michael Halik**, as Business Administrator/Board Secretary, for the 2014-2015 school year.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

- P6. RESOLVED** that the Board of Education approve payment to **Alba Pennisi and David Miller** for up to thirty minutes per day of additional before school coverage at a rate of \$15.00 per half hour effective March 1, 2014 to June 23, 2014.

Moved: Seconded:

Yes: No:

Hold Until After Confidential Session

- P7. RESOLVED** that the Board of Education approve the following teachers for the 2014 Summer Program at their per diem hourly rate effective June 30, 2014 to July 24, 2014.

Agnes Icker
Laura Johannsen

Carrie Bryer
Sarah Root

**Michelle Mazzacone
Tiffany Tarantino
Janice Garthwaite
Kelly Carella
Dawn Laurenzano**

**Lauren Eisinger
Leigh Wagner
Christine Gray
Marion Smith
Jenna Veneziano**

Moved: Mrs. Bohrer

Seconded: Mrs. Buccino

Yes: 4

No: 0

P8. RESOLVED that the Board of Education approve the following list of Aides for the 2014 Summer Program at their per diem hourly rate effective June 30, 2014 to July 24, 2014.

**Nancy Della Valle
Erica Conroy
Genine Della Valle
Cindy Householder
Aggie Doolen**

Moved: Mrs. Bohrer

Seconded: Mrs. Buccino

Yes: 4

No: 0

OLD BUSINESS

- Mrs. Buccino reported on the meeting with the Architect to discuss the security plans, cameras, swipe cards and visitor management.
- Mr. Projansky relayed that the Communications Committee has been doing a good job getting out messages and positive news regarding the district.

NEW BUSINESS

- None

The following resolution was called at approximately 8:00 p.m.

RESOLVED that in accordance with section 8 of the Open Public Meetings Act, Chapter 231, Public Law 1975, the Board has the authority to adjourn to closed session to discuss matters pertaining to: legal, personnel, and negotiations. Said matters will be made public upon their disposition.

Moved: Mrs. Skelton

Seconded: Mrs. Bohrer

Yes: 4 No: 0

The Board held discussions regarding Resolution P6. The Board adjourned the Confidential Session at 8:27 p.m. to return to Public Session to vote on the following:

P6. RESOLVED that the Board of Education approve payment to **Alba Pennisi and David Miller** for up to thirty minutes per day of additional before school coverage at a rate of \$15.00 per half hour effective March 1, 2014 to June 23, 2014.

Moved: Mrs. Bohrer Seconded: Mrs. Buccino

Yes: 4 No: 0

The Board returned to Confidential Session at 8:28 p.m. to discuss reemployment of the Business Administrator / Board Secretary for the 2014-2015 school year.

As there was no further business to discuss, the Board adjourned at 9:00 p.m.

Respectfully Submitted,

Michael Halik
Business Administrator / Board Secretary